

The use of drugs is strictly prohibited in the building and the premises of the Borromäum

Light, water and heating are expensive resources. We expect you to help us to save energy. Therefore we kindly ask you to air your room only briefly in the heating period and to turn off the light and close the windows when you leave your room or one of the community rooms.

There is a phone booth at your disposal in the ground floor. Every floor is equipped with a phone for incoming calls (inform your relatives and friends about the respective phone numbers). Telephone sets can be installed in your room at your own cost.

It is not allowed to keep pets in your room.

Musicians may use the Moviebar in the basement

If you detect any damages or defects in the building, or if a mishap happens to you, please inform the management of the home.

We also advise you to enter into a contract with a liability insurance.

You may park your bicycle or auto cycle, both should have **valid** number plates, in the bicycle cellar. The home management will give you a key.

**The rules of the house are an integral part of the rent contract and are as such binding for the inhabitants.**

May 2008

the home management

## ***House Rules***

Welcome to Borromäum, the home for apprentices and students. The house offers accommodation to 43 young people in training. We expect the inhabitants to contribute to a good atmosphere in the home, to show consideration for other inhabitants and to integrate, so that a lively community and enriching meetings are possible.

The rules of the house provide the regulations which are important to a pleasant cohabitation and the conservation of value of the facilities. Adequate care in the handling of the furniture will go a long way to guarantee that the rooms will be comfortable for many more renters.

*In this spirit we wish you all a comfortable stay.*

Communal rooms and devices which are at your disposal are:

- Kitchen in every floor
- Fridge with lockable shelves
- Freezer
- Laundry room with washing machine and tumbler
- Showers
- Study room with computers and internet access
- Elbowroom with table tennis and table football
- Fireside room with TV in the ground floor
- TV room in the basement
- Bicycle cellar

The rooms and devices must be left in a clean and orderly state after usage, so that the next inhabitant can enjoy them again.

All rooms have telephone- and internet-ports. For the telephone you must register directly with Swisscom. The internet can be used after paying a monthly lump sum to the home management.

Our home is a centre for young people of the city at the same time. There are various conference- and seminar-rooms on our premises, as well as a large communal room and a chapel. Events and offers of the Catholic University Community will be communicated via the notice board.

New inhabitants must register with the municipality council ("Einwohnergemeinde") of the Canton Basel-City at Spiegelhof 6.

Overnight stays of your guests are generally allowed, but must be communicated to the home management. A fee of CHF 5 per night and guest must be paid to the home management from the third night onwards.

When moving in, every inhabitant is given a key for the front entrance door and the personal room after paying a deposit. Every home section has its own door bell. If you expect visitors, please tell them where to ring.

We advise you to lock your room when absent. We are not liable for lost and stolen valuables and personal belongings. We are insured against burglary theft though.

If you are absent for more than three days, please inform the home management. In order to prevent your room from damages of high winds and heavy rain, please do not forget to close the windows when you leave.

Cooking is not allowed in the rooms. For cooking, the communal kitchens are at your disposal; the kitchens are well equipped for cooking and eating. Lockable kitchen shelves, a lockable fridge shelve and a freezer is at your disposal for the storage of food.

Cleanliness is important to us. We carry out room cleaning and general cleaning of the building's facilities periodically.  
During the rest of the time, you are responsible for the cleanliness of your room. It is your duty to clean your room regularly.  
We do also expect you to keep the communal rooms (kitchen, elbowroom and TV room, WC and showers) clean and orderly.

You must bring your own bedclothes, including pillow and duvet. We will not wash your personal bedclothes or laundry. But the washing machine and tumbler is at your disposal. Both devices work with a coin machine.

The usage of the washing machine and tumbler is prohibited between 10.00pm and 7.00am.

It must be quiet on the living floors between 10.00pm and 7.00am.

For moderate parties which take longer than after 10.00pm, the communal rooms in the basement and the moviebar are at your disposal. (Please inform the home management).

You will move into a furnished room which already contains all necessary equipments. Please do not alter any of the furniture or electric devices before conferring with the home management. Additional electric devices like radiators, immersion heaters etc. are not allowed in your room.

Please use thumbtacks for hanging up pictures or posters. All other auxiliary means like adhesive tape, nails etc. are not allowed.

Your room neighbours will be grateful if you keep the radio and TV at room volume. Every renter is liable to register his or her TV and radio devices with the Billag (Switzerland's TV and radio agency) and to pay the consequent fees. TV ports are only available in the new rooms of the Borromäum.

As long as you take the requisite care, you may smoke in your room. The costs for the removal of smoking remains, e.g. painting the room, are completely at your own costs. The consumption of alcoholic beverages is allowed in sensible quantities.